

7ISEBE Guideline tutorial for Abstract Preparation and Submission

All the process of abstract submission has to be done online according to the following procedure:

Step 1

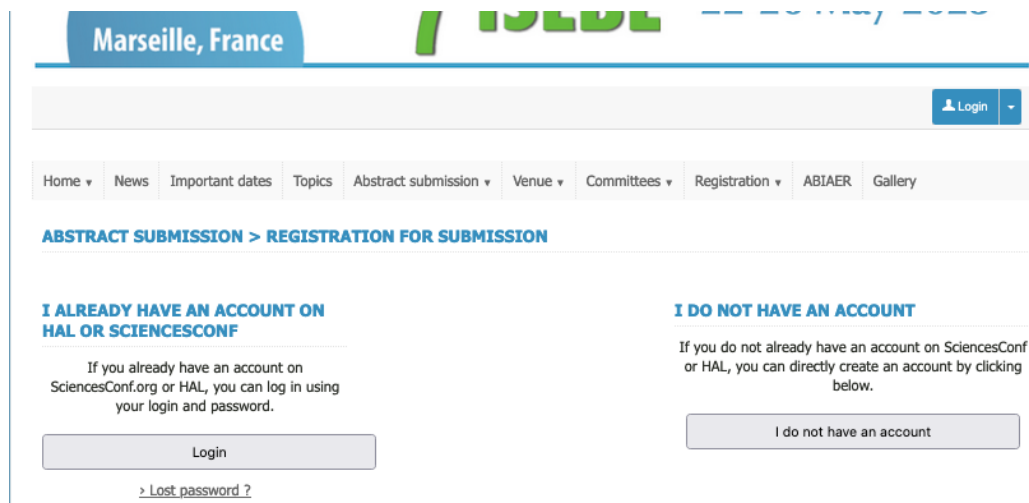
In your browser write and click the link <https://7isebe.sciencesconf.org/> to access the 7ISEBE website platform

Step 2

In the menu, below the banner, go to “Abstract submission” and click on “Registration for submission” as shown below



You will be directed to the following page



If you already have an account on Sciencesconf.org or HAL (mostly for French people) you can login directly by clicking on “**Login**” on the Left side. If you do not have such an account you will have to create one by clicking on “**I do not have an account**” on the right side.

Step 3

After clicking on “I do not have an account”, you will be directed to the page below. Fill in the required data in the boxes. **All the data with *** must be completed. For the dates, you may give the starting and ending dates of the symposium. The students who want to apply for a free registration grant must select “yes” in the correspond menu at the bottom of the form. Idem for the technical visits. Once you have finished, click on “Overview”.

ABSTRACT SUBMISSION > REGISTRATION FOR SUBMISSION

(*) : Required fields)

Email address * : *Enter your email address*

Login * : *Choose a user login for the Sciencesconf.org platform*

Password * : *Type a valid password (alpha numeric from 7 to 20 characters)*

Re-type your password * : *Please re-type your password*

Lastname * :

Firastname * :

Title :

Middlename :

Phone number :

Attendance to the Symposium

Arrival date * : *Specify your arrival date*

Departure date * : *Specify your departure date*

Technical visits 24th may 2023 :

Accommodation

Number of accompanying persons * : *Specify the number of person which are coming to the event*

Student support

A limited number of free inscription grants is available to PhD students :

Overview

Step 4

The next page is a summary of your registration data. Click on “Submit”

Home ▾ News Important dates Topics Abstract submission ▾ Venue ▾ Committees ▾ Registration ▾ ABIAER Gallery

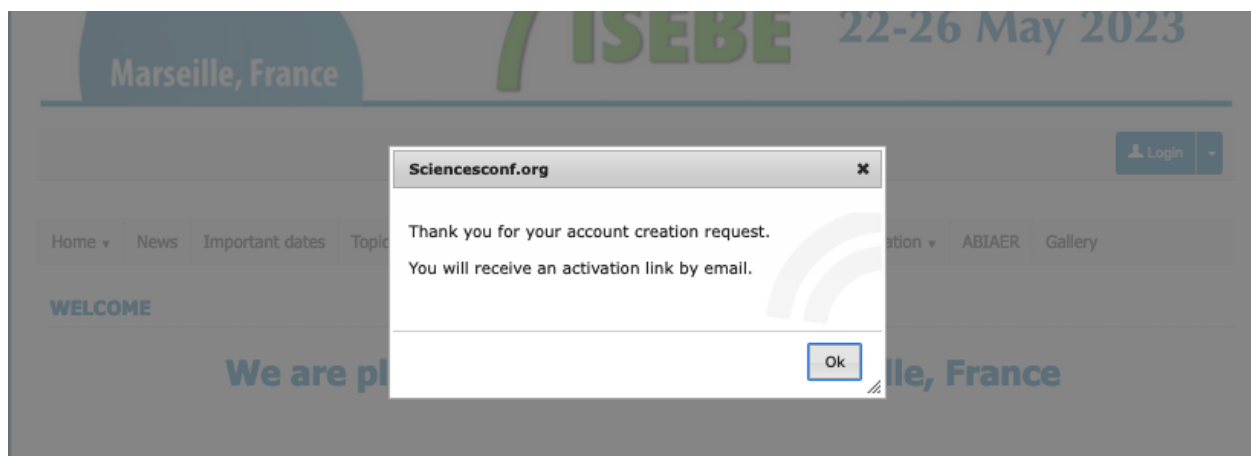
ABSTRACT SUBMISSION > REGISTRATION FOR SUBMISSION

Summary of registration data

Overview	Modify data
Email address	herve.macari@univ-amu.fr
Login	herveamu
Lastname	Macarie
Firstname	Hervé
Title	Dr
Phone number	+33623203515
Arrival date	2023-05-22
Departure date	2023-05-26
Technical visits 24th may 2023	Yes
Number of accompanying persons	0
A limited number of free inscription grants is available to PhD students	No

Submit

The message below will appear



After clicking on Ok, you will be redirected towards the Home page of the website.

Step 5. The 7ISEBE platform system will send to your e-mail address an automatic message as the one shown below with an activation link to confirm the creation of your account. Click on the provided link.

From: **7isebe** <7isebe@sciencesconf.org>
 Date: Thu, Nov 24, 2022 at 10:15 AM
 Subject: [sciencesconf.org] Account creation
 To: Macarie Hervé <hervé.macarie.64@gmail.com>



[7isebe : International Symposium on Environmental Biotechnology and Engineering](#)

22-26 May 2023

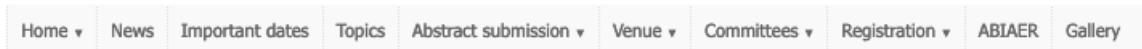
Dear Hervé Macarie,

You have created a new account on Sciencesconf.org platform (<https://7isebe.sciencesconf.org/>).

In order to activate this new account and logging to the system, please click <http://7isebe.sciencesconf.org/user/activate/token/0aadb9257f2767d963e432731799304abeec13dd/registration/true>

Best Regards,
 Team Sciencesconf.org

You will be redirected to the following page. Click on Login



FINALIZE YOUR REGISTRATION

Your account is activated.


Please log yourself to finish your registration

Login

Step 6. You will now be directed to this other page.

CCSD Central Authentication Service (CAS)

Enter your Username and Password



Warn me before logging me into other sites.

login
cancel

[Forgotten Password](#)

After filling the Login and password that you have created on step 3 and clicking on the “login” button, you will have access to the new page below and be able to start the submission process. Click on the box “my submission”

Step 7.

On the window that will open click on “Submit an abstract” at the bottom-center of the page.

Step 8

The abstract submission really starts at this moment and counts of 4 pages. The 1st page is shown below.

NEW SUBMISSION

1 Metadata 2 Author(s) 3 File(s) 4 Overview

(* : Required fields)

Title *
Write here the title of your work

Abstract *
Write here the text of your abstract limited to 400 words
Words:0/400

Type *
Oral Select here the type of presentation, oral, poster and specify if student

Topic *
1. Risk assessment and environmental impact
2. Technology development for environmental protection and restoration
3. Emerging pollutants
4. Biorefinery & renewable energy production
Select here the topic to which belong your work (only one choice possible)

Key words *
Propose 5 keywords to easier the evaluation of your work

Next step

Fill in the boxes as indicated. In the large box of the 1st page, copy or write the text of your abstract which cannot exceed 400 words **and must be written in English**, which is the only official language of the symposium. If your text exceeds 400 words, you will not be able to proceed further. Please clearly state the objectives and relevance of your work. Specify succinctly the methodology (particularly the scale of your work, lab, pilot, full scale). Clearly state the results (preferably with numbers, if relevant) and the conclusions. Avoid generalities and vague statements of future results. Avoid the "narrative" type of Abstract. Abstracts with a strong commercial slant or bias will be rejected. Click on next step to proceed to the other pages.

Step 9. On page 2 indicate the name and affiliation of all authors. Click on "Add an author" for that and fill appropriately the boxes on the window that will open. To validate one addition click on "OK". You will also have to fill the affiliation of the authors. For this you have to click on "Add an affiliation" which is written in blue below the author name and again fill appropriately the boxes on the new window that will open and click on "OK" to validate it.

Once all authors and affiliations have been added click on next step.

Before that, do not forget to precise which of the authors will be the speaker by ticking the appropriate box on the left side of the names.

All these steps are shown by screen captures below. Again click on "Next step" to access to the 3rd page.

NEW SUBMISSION

1 Metadata 2 Author(s) 3 File(s) 4 Overview

You must add all authors individually. To add an author, first click on "Add an author" and fill in the form, secondly click on "Add an affiliation" and enter the details of the author's institution(s).

Author(s) **Add an author (+)** ←

SPEAKER	AUTHOR(S)	ACTIONS
<input checked="" type="checkbox"/>	Hervé Macarie (<i>herve.macarie@univ-amu.fr</i>) › Institut méditerranéen de biodiversité et d'écologie marine et continentale › Add an affiliation...	<input type="checkbox"/> <input type="checkbox"/>

Next step

Home News Important dates Topics Abstract submission Venue Committees Registration ABIAER Gallery MY SPACE

NEW SUBMISSION

Author

(* : Required fields)

Use the reference author's tool of SciencesConf.org or complete the form below

Lastname *
Banderas

Firstname *
Antonio

Speaker *
 No
 Yes

NEW SUBMISSION

1 Metadata 2 Author(s) 3 File(s) 4 Overview

You must add all authors individually. To add an author, first click on "Add an author" and fill in the form, secondly click on "Add an affiliation" and enter the details of the author's institution(s).

Author(s) **Add an author (+)**

SPEAKER	AUTHOR(S)	ACTIONS
<input checked="" type="checkbox"/>	Hervé Macarie (<i>herve.macarie@univ-amu.fr</i>) › Institut méditerranéen de biodiversité et d'écologie marine et continentale › Add an affiliation...	<input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/>	Antonio Banderas › Add an affiliation... ←	<input type="checkbox"/> <input type="checkbox"/>

Next step

Home ▾ News Important dates Topics Abstract submission ▾ Venue ▾ Committees ▾ Registration ▾ ABIAER Gallery MY SPACE ▾

NEW SUBMISSION

1

You must add all authors individually.

SPEAKER

Hervé Macarie (he) Institut méditerranéen de biodiversité et d'écologie marine et continentale
Add an affiliation...

Antonio Banderas Academia de Cine español
Add an affiliation...

ACTIONS

Affiliation information ✕

(* : Required fields)

Use the reference tool or complete the form below

Name *

Country *

Home ▾ News Important dates Topics Abstract submission ▾ Venue ▾ Committees ▾ Registration ▾ ABIAER Gallery MY SPACE ▾

NEW SUBMISSION

1 Metadata 2 Author(s) 3 File(s) 4 Overview

You must add all authors individually. To add an author, first click on "Add an author" and fill in the form, secondly click on "Add an affiliation" and enter the details of the author's institution(s).

Author(s) Add an author (+)

SPEAKER	AUTHOR(S)	ACTIONS
<input checked="" type="checkbox"/>	Hervé Macarie (herve.macari@univ-amu.fr) Institut méditerranéen de biodiversité et d'écologie marine et continentale Add an affiliation...	<input type="text"/> <input type="text"/>
<input type="checkbox"/>	Antonio Banderas Add an affiliation... Academia de Cine español	<input type="text"/> <input type="text"/>

Step 10. On page 3, you will be able to upload a file. For the students who are candidates to a free grant registration, it is here that you can upload your motivation letter and proof of valid student status. Click on "Next Step" to go to page 4.

NEW SUBMISSION

1 Metadata
2 Author(s)
3 File(s)
4 Overview

Supplementary data

You can add supplementary data to your submission. You can upload a file directly on the platform, retrieve a document available from the URL or embed html code (eg video deposited on another platform, ...)

Upload file

Parcourir... Aucun fichier sélectionné.

Upload

Upload file from an URL

Import

Integrate HTML

Integrate

FILE	TYPE OF THE FILE	DESCRIPTION	ACTIONS
Motivation_letter.docx	<input type="text" value="Poster"/>	Motivation letter for Free registration grant	X

Next step

Step 11. On page 4 of the submission procedure, you will be able to check the summary of your data. If you want to see your abstract in the final formatted style you can click on the logo of the pdf version (see below). In case you have uploaded a file on page 3, it is possible that this will not work. Do not worry since you will be able to see it later.

1 Metadata
2 Author(s)
3 File(s)
4 Overview

sciencesconf.org:7isebe:419624

Example of abstract submission

Macarie Hervé^{1, @}, Antonio Banderas²

1 : Institut Méditerranéen de Biodiversité et Ecologie marine et continentale
 Aix Marseille Univ, Univ Avignon, CNRS, IRD, IMBE, Marseille, France
 2 : Academia de Cine Español

Write here the text of your abstract which cannot exceeds 400 words and must be written in English, which is the only official language of the symposium. If your text exceeds 400 words, you will not be able to proceed further.

Please clearly state the objectives and relevance of your work. Specify succinctly the methodology (particularly the scale of your work, lab, pilot, full scale). Clearly state the results (preferably with numbers, if relevant) and the conclusions. Avoid generalities and vague statements of future results. Avoid the "narrative" type of Abstract. Abstracts with a strong commercial slant or bias will be rejected.

Subject : Oral

Topics : 2. Technology development for environmental protection and restoration

Keywords : Example ; abstract submission ; 7ISEBE ; Marseille ; France

PDF version :
 PDF version

Poster

[Motivation_letter.docx](#)

Submit

On the previous screen capture, on the top right side, the number in blue after “Sciencesconf.org:7ISEBE” is the reference of your abstract.

Example of abstract submission

Macarie Hervé^{*1} and Antonio Banderas²

¹Institut Méditerranéen de Biodiversité et Ecologie marine et continentale – Aix Marseille Univ, Univ Avignon, CNRS, IRD, IMBE, Marseille, France – France

²Academia de Cine español – Spain

Abstract

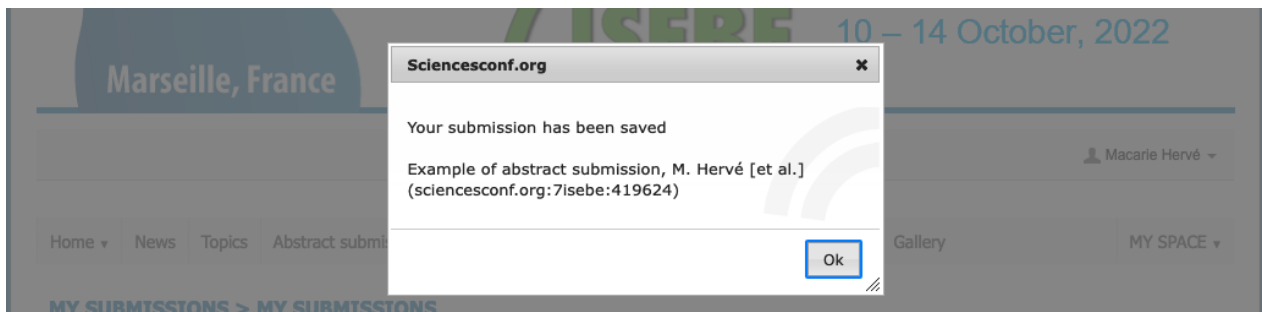
Write here the text of your abstract which cannot exceed 400 words and must be written in English, which is the only official language of the symposium. If your text exceeds 400 words, you will not be able to proceed further. Please clearly state the objectives and relevance of your work. Specify succinctly the methodology (particularly the scale of your work, lab, pilot, full scale). Clearly state the results (preferably with numbers, if relevant) and the conclusions. Avoid generalities and vague statements of future results. Avoid the “narrative” type of Abstract. Abstracts with a strong commercial slant or bias will be rejected.

Keywords: Example, abstract submission, 7ISEBE, Marseille, France

On this page, in case you need to review some data before submission, you can return to the previous pages (underlined labels “Metadata”, “Authors”, “Files”) by clicking on the name of the page.

Once everything is OK, click on the gray box “Submit” at the bottom-center in order to submit your abstract.

Step 12. The following window will open, click on OK.



Step 13. This will bring you to the page below where by clicking on the eye on the right side (arrow 1), you will be able to see your submission. It is here that you will have access again to the pdf of your formatted abstract if it did not work previously.

On the same page, by clicking on the pen (arrow 2), you will be able to restart the submission process eventually in order to make corrections.

MY SUBMISSIONS > MY SUBMISSIONS

*Upload your paper.
You are able to edit your submission up until the review process starts.*



New submission

Go to the abstract submission page

[+ Submit an abstract](#)

My submissions

View your submissions ⓘ

STATUS	TITLE	ACTIONS
Initial	Example of abstract submission <i>Macarie Hervé, Antonio Banderas</i> <small>sciencesconf.org:7isebe:419624</small>	 

1 ↑ 2 ↘

Step 14. At this stage, the submission process is over and you can logout from the 7isebe.sciencesconf.org platform by passing with the mouse over your name on the right side below the banner and clicking on “Logout” as shown on the screen capture below.

*Upload your paper.
You are able to edit your submission up until the review process starts.*



New submission

Go to the abstract submission page

[+ Submit an abstract](#)

My submissions

View your submissions ⓘ

STATUS	TITLE	ACTIONS
Initial	Test Herve Macarie <i>Hervé Macarie, Antonio Banderas</i> <small>sciencesconf.org:7isebe:435941</small>	 

Hervé Macarie ▾

[Edit account](#)

[Logout](#)

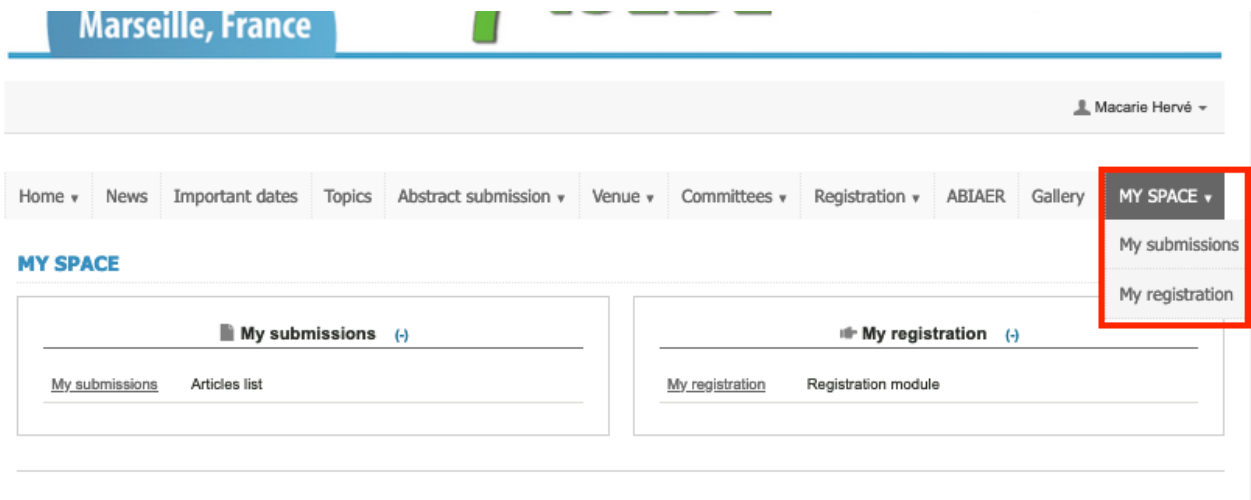
↑

Re-logging to 7ISEBE.sciencesconf.or platform

Once you have created your account in the 7ISEBE web site, **in case you want to logging again to revise or modify your submission**, click directly on the “Login” Button on the right side just under the banner as shown in the following screen capture.



This will bring you back to the login screen shown on step 6 (page 4 of the tutorial) and then the page below. On this page, you may also access to your submission and registration details by passing the mouse over the “MY SPACE” on the right side.



Deadline for Abstract Submission: the abstracts should be sent **NO LATER THAN January 2, 2023**. We remember you that you can submit up to 2 abstracts (1 oral and 1 poster, or 2 posters). **Corrections to your abstracts and personal details will be possible until this date.**

Review: Abstracts received by January 2, 2023 deadline will be reviewed for technical merit and relevance. When assigning accepted abstracts to program slots, the Evaluation Committee will consider the authors' suggestions as to the Topic session and presentation preference (oral or poster), but the final decision on placement will be based on best overall design of the Symposium program.

Notification of Acceptance/Placement: By **February 15, 2023**, a letter stating the Committee's decision on each abstract will be e-mailed to the Corresponding Author. If the Abstract was accepted, this letter will state the oral or poster session to which the abstract has been assigned, and will provide information on preparing the presentation.

Information

Dr. Hervé Macarie, Chairman of the Organizing Committee, 7ISEBE
IRD, Marseille France
E-mail: 7isebe@imbe.fr
Webpage: <https://7isebe.sciencesconf.org/>